



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree
Essex CO11 2PD

Tel: 01255 871483
Email: wixparish@gmail.com

Minutes of the Annual Meeting of the Parish Council at the Village Hall on Monday 20th May 2019 at 7.30 pm for the purpose of transacting the following business:

19/035 **Election of Chair**

To resolve to elect a chair

Cllr Nelson was proposed as chairman.

Proposed: Cllr Mitchell

Seconded: Cllr Jemmett

Agreed by all

19.036 **Election of Vice-chair**

To resolve to elect a vice chairman

Cllr Bowers was proposed as vice-chairman.

Proposed: Cllr Murray

Seconded: Cllr Nelson

Agreed by all

Acceptance of office forms for chair, vice-chair and councillors were duly signed

It was noted that Wix Parish Council has 2 casual vacancies, and are open for applications for co-option.

19/037 **Apologies for Absence**

No apologies

19/038 **To receive members' declaration of interests in items on the Agenda**

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

19/039 **Minutes.**

The Minutes of the Parish Council meeting dated 27th March 2019 were accepted a correct record and duly signed by the chair.

19/040 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

A resident thanked the previous council for all the hard work they did over the term, and looks forward to seeing the future funding priorities of the new council.

Cllr Mike Bush reminded the council of the availability of S106 funding for projects.

19/041 **Clerks Report**

The clerk reported on the work carried out recently, which alongside the general day to day business of the council was spent largely on the audit and end of year accounting.

The clerk has also repeatedly reported the issues with the condition of the A120

Finance

19/042 **Payments**

The monthly finance update was received and payments approved ******(appx 1)

Proposed: Cllr Nelson

Proposed: Cllr Mitchell

Agreed by all.

19/043 **Accounts for year ending 31st March 2018 and Annual Governance and Accountability Review.**

a) To approve and complete Section 1, Annual Governance Statement 2018/19

b) To approve Section 2, Accounting Statements 2018/19

c) To receive the internal audit report

d) To approve the accounts ending 31st March 2019

Section 1 and 2 of the Annual Governance and Accountability Review, and the accounts to be signed off by the chair.

All documents, read, agreed and signed where appropriate.

Proposed: Cllr Murray

Seconded: Cllr Bowers

Agreed by all.

19/044 **Grants and Donations**

a) To approve the following annual grants and donations

1) Village hall donation £600

2) Churchyard maintenance £500

3) Poppy Appeal (to be paid in November)

4) Wix Grand Draw £150

Proposed: Cllr Nelson

Seconded: Cllr Jemmett

Agreed by all

b) To open the grants scheme for local groups to apply for funding (application forms available from the clerk or website)

Fireworks

It was resolved to set the budget for the purchase of fireworks at £2800

Proposed: Cllr Nelson

Seconded: Cllr Mitchell

Agreed by all

19/045 **Planning:**

To receive and make recommendations on the following planning applications:

- [Proposed single storey rear extension to replace conservatory also proposed enlargement of rear dormer to enable upstairs bathroom.](#) 

Crostones Colchester Road Wix Manningtree Essex CO11 2RT

Ref. No: 19/00705/FUL | Received: Fri 03 May 2019 | Validated: Fri 03 May 2019 | Status: Awaiting decision

Recommendation: No objection

- [Proposed construction of two pairs of semi-detached dwellings.](#) 

Land at Harwich Road Wix Essex CO11 2SA

Ref. No: 19/00685/FUL | Received: Tue 30 Apr 2019 | Validated: Tue 30 Apr 2019 | Status: Awaiting decision

Recommendation: A number of concerns were raised regarding this proposal. Including:

The filling of the ditch, and its associated drainage issues (Farmer runs their drainage pipes into that ditch. Trees removed (included a willow which would have taken a lot of water)

The close proximity of the properties opposite.

Residents opposite concerns about privacy.

Parking not being appropriate.

Existing flood/drainage issues

Objection.

Is that a registered ditch? Clerk to establish

19/00740/FUL Land at the rear of The White Hart.

Concerns were raised regarding the access, being close to the bend.

Recommendation: Objection

Proposed: Cllr Nelson

Seconded: Cllr Bowers

Agreed by all

Documents

19/046 **To complete the annual review of the Standing Orders**

Adopted

19/047 **To complete the annual review of the Financial Regulations**

Adopted

19/049 **To complete the annual review of the Risk Register.**

Adopted

19/049 **To agree meeting dates.**

3rd Monday of the Month, excluding August and December.

General

19/050 **Councillor Roles and Responsibilities**

To resolve to agree the roles and responsibilities of each councillor- *portfolios agreed

19/051 **Annual Parish Meeting**

To agree a date and topics for the Annual Parish Meeting.

17th June 2019. 7.30pm

Topics- Funding priorities, tennis court, gym, phone box, post office, rally, broadband.

19/052 **Community Speed Watch**

Report on website

19/053 **Crime Report**

19/054 **Correspondence.**

Post Office- awaiting parish council decision on funding.

Salt bag partnership. Deferred.

19/055 **Reports and updates**

- **Highways- Clerk.**
- **Village Hall** Dispute between VH and Ex-serviceman's club (RBL), over a piece of land. Not yet resolved.
- **TDALC- Cllr Mitchell.** Nothing to report.
- **Mower- Cllr Jemmett. Update on exchanged mower and to agree maintenance schedule.** Budget of £200. Agreed by all
- **Pond update. Clerk to approach the Environment Agency and the East of England Cooperative to enquire about possible funding or other help with renovation.**

19/056 **Items to be added to next Agenda .**

Container.

Gate needs adjusting- Playquip.

Play inspection.

MUGA gates.

19/057 **Items of interest and note.**

Next meeting Wednesday 19th June

Annual PM Monday 17th June

Mtg closed 21.20